

Medication Administration Permission for School and Child Care

The parent/guardian of _____ ask that school/child care staff give the
 (Child's name)
 following medication _____ at _____
 (Name of medicine and dosage) (Time(s))

to my child, according to the Health Care Provider's signed instructions on the lower part of this form.

Prescription medications must come in a container labeled with: child's name, name of medicine, time medicine is to be given, dosage, date medicine is to be stopped, and licensed health care provider's name. Pharmacy name and phone number must also be included on the label.

Over the counter medication must be labeled with child's name. Dosage must match the signed health care provider authorization, and medicine must be packaged in original container.

The Program agrees to administer medication prescribed by a licensed health care provider with prescriptive authority. The parent agrees to pick up expired or unused medication within one week of notification by staff. All medication(s) that are left at the school will be discarded according to the most current state regulatory recommendations for safe medication disposal.

By signing this document, I give permission for my child's health care provider to share information about the administration of this medication with the nurse or school staff delegated to administer medication.

 Parent/Legal Guardian's Name Parent/Legal Guardian Signature Date

 Work Phone Home Phone

Health Care Provider Authorization

Child's Name: _____ Birthdate: _____

Medication: _____ Dosage: _____ Route _____

To be given at the following time(s): _____ Special Instructions: _____

Purpose of medication: _____ Side effects that need to be reported: _____

Starting Date: _____ Ending Date: _____

 Signature of Health Care Provider with Prescriptive Authority License Number

 Print Name of Health Care Provider Phone / Fax Number

FOR SCHOOL USE ONLY: MEDICATION ACCEPTANCE CHECK LIST

DELEGATING RN SIGNATURE:: _____ INITIALS: _____

DELEGATED STAFF SIGNATURE:: _____ INITIALS: _____

DELEGATED STAFF SIGNATURE:: _____ INITIALS: _____

Initials		Initials		Initials	
	Parent Signature		Med Exp Date: 		Email / Phone/ fax Nurse
	Health Provider Signature		Completed Log		Notify Staff
	Checked 5 Rights				
	Count and verify meds				

Medication Administration Log

School/Childcare Program _____

Child's Name: _____ Date of Birth: _____

Medication: _____ Dosage: _____ Route: _____

To be given at the following time(s): _____

Start Date for Medication: _____ End Date: _____

Special Instructions: _____

Name of Health Care Provider Prescribing Medication: _____ Phone: _____

Parent name: _____ Parent Work #: _____ Parent Home #: _____

Week of:

Week of:

	Mon Date	Tue Date	Wed Date	Thurs Date	Fri Date	Mon Date	Tue Date	Wed Date	Thu Date	Fri Date
A. M.										
P. M.										

Include Time Medication was Given and Initials If the child is absent, mark box with an "A" ; If the medication was not given, mark box "NG" . Document reason medication was not given in Comments.

Intake and Count for All Medication

Note- All controlled medications must be counted and verified by two medication trained staff members or by one staff member and parent (i.e.: Ritalin, Dexedrine and Tylenol with codeine)

Date	Name of Medication and Dosage	Expiration Date	Amount Received	Parent Signature	Staff Initials

Staff Signatures

Initials
