

Compass Montessori Board of Directors

Meeting Minutes

Tuesday, October 23, 2018
6:00 pm Wheat Ridge Campus

6:02 PM: Call to Order

1) Consent Agenda Items (5 min)

- a. Approve Agenda
- b. Approve minutes from August 28, 2018

Steve entertained a motion to approve the consent agenda and the minutes from the previous meeting on September 26, 2018; the agenda states August 28, but will be amended to the correct date of September 26, 2018. Motion seconded by Jen. No discussion. Approved unanimously

2) Community Sharing (15 min)

- a. *Celebrate Compass – a time for our community to identify and share positive feedback on our community.*
 - i. *Amy Fleig celebrated the community service self expression. She had 14 students signed; today they volunteered at an animal shelter. She noted how well the students presented themselves.*
 - ii. *Megan celebrated Lara Wallace for helping organize the 6th grade leadership and collaborative get together. She was able to get some outside support to ensure all students could participate. The students responded positively and are feeling empowered and connected. Students from both campuses are planning going outs together.*
 - iii. *Cameron noted that a student in the Farm School won the State Cross Country meet. She also noted a national merit scholar finalist at the high school. The mountain bike team won 3rd place at state. It's also been noticed by the county that Compass athletes have great sportsmanship and that they are kind and gracious at the athletic events.*
 - iv. *Steve celebrated that while even though 3 of his children no longer attend Compass, that they are all doing well in school this year. He knows that comments he's received from their new teachers is a reflection on the solid foundation that they received from Compass.*
 - v. *Cameron celebrated that the C&K (Community and Kitchen) Occupation will be doing their first catering event at the State of the School event on Thursday night. She noted how hard the occupation is working on testing*

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recipes and planning for the event. Two 6th graders were also visiting during this time.

vi. *The conversation veered to the topic of school tours. Official tours are full all the time. Compass parents do not need to sign up for those tours, rather they can be arranged with someone from the administrative staff. Cameron noted that some attendees are frustrated that tours are only done at the Golden campus. That campus has all grade levels and also has more capacity than the Wheat Ridge campus. It was suggested that students may be able to provide some of the tours, possibly for a high school AWOL option. Steve noted that he is still interested in making a video of the school that would involve a hand full of students doing Montessori work; the students faces would be blurred to preserve privacy.*

- b. **Community Comment** – This is an opportunity for our community to express concerns, issues, or ideas. Members of the Compass Community who would like to speak during this time are requested to sign-up on a sheet prior to the start of the meeting. The sign-up sheet will be available 15 minutes prior to the meeting. A 3-4 minute time limit may be imposed depending on the number of speakers and the length of the agenda. Letters provided for reading will be limited to 3-4 minutes, and the full text will be included in the minutes.

No one signed up for community comment

3) Updates and Reports

a. Teacher Updates:

i. Wheat Ridge Campus

1. Parent-teacher conferences have gone well and will be finished soon. The CH team did really well working on their report cards.
2. Count day went smoothly – hit our target
3. Upper EI trip went well; the classes went to 3 different locations
4. Lower EI: Improv teacher has been visiting classrooms
5. 6th years had a bowling trip

ii. Golden Campus

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1. Elementary conferences went well
 2. Halloween:
 - a. Upper EI: Mystery History
 - b. Lower EI: Historical Halloween
 3. Upper EI:
 - a. Snow Mountain Ranch booked for trip. More info to be announced.
 - b. Again, celebrate Lara for her work on the cross-campus event for the 6th graders. He also celebrated Alex for helping with the event from the Golden campus.
 4. Farm School:
 - a. Celebrated Harvest Fest as a huge success.
 - b. Launched OWL (Our Whole Lives) last week – sexuality program for 8th graders
 5. Count Day – still verifying student enrollment situations. Cameron working to improve the process at the Golden campus.
- iii. Special Education
1. Amy noted that her new position as accommodation coach is starting to feel like it's taking shape and is becoming purposeful work.
 2. Today, she and Kymm attended a District assessment and accommodations training. Biggest take away: some of the work that the SPED team is working on with teachers and classrooms is very much in line with what the District is doing.
 3. MTSS: there was a successful meeting last week. SPED staff are getting into classrooms and observing before coming to meetings. To reiterate, MTSS is a system of supports for any children where there is a concern regarding academic, behavioral, or social/emotional development. A committee of teachers observe the student and then discuss possible support to put in place for students before looking at any 504 or special situation. Chase

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noted that he felt that the Golden staff were responding well to this process as well.

4. The team is feeling good about intervention support that is being implemented. Erin Mudd is assisting students who scored low on DIBELS; she's pulling them out 2 days per week to help them with their reading (which is her specialty)
5. Today, the school purchased a school-wide license for MobyMax. It's like Lexia, but for math. It's an adaptive curriculum that helps target gaps in knowledge. It can be used for all students through the Farm.

b. Leadership Update

i. Update on modular pricing and schedule

1. Received bid at ~\$143,000; does not include a fire detection system for the bldg.
2. Dan asked the contractor if we could have time to decide
3. Contractor is willing to break out cost by task; due at the end of this week.
4. Planning to add 200 amps electrical service
5. Cost per sq ft: \$122, if we accept the bid, plus dollars already spent.
6. Budget
 - a. Spend to date: \$31,000 (\$30,503 plus an outstanding invoice from final inspection that will be about \$300-\$400). Last year to date, spent ~\$25,500, this year, ~\$5,000.
 - b. In pocket: \$90,000; \$50k of that for furnishing
 - c. Jen asked to confirm the amount still needed to complete the project at ~\$103,000 which has not been set aside for this project. Sarah confirmed that is correct.

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- d. Dan noted that last year he was predicting the budget to break even, but he was able to add ~\$128,000 to the fund balance.
 - e. Jen asked how much a new modular would cost. Allen responded that DPS pays ~\$350-400k for a double, including foundation. DPS doesn't do a lot of modular because it's cheaper to build new square footage. At this point the "free" modular is looking like it will actually cost ~\$200,000, once all is said and done.
 - f. The Board agreed to take a pause on approving anymore spending on this project pending the outcome of the upcoming election for Questions 5A and 5B.
 - g. It was noted that AWOL students may be able to help support some of the tasks. Parent help may also be an option. Sarah noted that there are laws that would restrict students from using power tools, other than drills. Both Cameron and Dan noted that neighborhood schools have Shop classes where they use power tools. Cameron also noted that she has been in touch with the District Risk Management team and that activities on the Farm haven't created a lot of concern.
 - h. Dan noted that there may be some time restrictions on the availability of the Platinum Group—the had some down time available in the fall but look to be booked after that. Steve noted that we will have more information in December. Jen asked whether Warren Tech had a building/construction program that might be employed to get the modular up to code. Allen said he would check with the people he knows there.
- ii. Update on flood damage
- 1. Megan noted updates from her last report. SERVPRO is separating out the bids. The first is for the potential concrete mitigation design to move water away from the building. The second bid will include flashing to create a solid water barrier and re-sealing the windows to keep water from coming into the building. Waiting to hear from Joel at the District regarding our

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attempt to re-open the original claim for the roof; the District came out to inspect the roof a couple of weeks ago, so we should hear something soon. The District will cover mold and leakage mitigation.

- iii. SPF results report – not much could be openly discussed as each campus has a small population. Any results for a population less than 30 cannot be publicly released; populations less than 16 are not recorded. The interpreted results will be presented at the State of the School on Thurs. Each level and each campus is showing steady improvement, especially at the end of each 3-year cycle. Both campuses are rated as a “Performance” schools.

c. Committee Reports

- i. Financial Committee – no changes; spend is on track.

- 1. Variance Reports

- 2. Financial Audit Report – audit results were great.

- a. Golden

- i. TABOR Reserves: \$106,804
 - ii. Unrestricted Funds: \$802,392
 - iii. Total Fund Balance: \$909,196
 - iv. Cash on hand will fund 82.22 days (common benchmark is 90 days on hand, however this amount has steadily increased over the last 7 years when total cash on hand was ~\$127,000)
 - v. \$11,058/day to run the Golden campus

- b. Wheat Ridge

- i. Total Fund Balance: \$672,803 (7 years ago the balance was about -\$153,000).
 - ii. Cash on hand will fund about 80 days.
 - iii. \$8,448/day to run the Wheat Ridge campus

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3. 990 reports for each campus are due on Nov 15 – these “tax returns” for non-profits.
 - ii. Accountability Committee Report – Both Steve and Allen have been attending meetings. There are several new parents who have joined, especially more from Golden are attending.
- 4) Old Business – *no old business*
- 5) New Business:
 - a. Jeffco Online-Enrollment roll-out schedule and communication plan – there is already a link (not working yet, but it’s there) available on JeffCo Connect. The online intent to return process will be highlighted on Thurs at the State of the School presentation, right after a fun video that the District made at the Golden campus. There will be a lot of proactive communication and reminders to make sure community members are using JeffCo Connect.
 - b. Board Evaluation tool – Steve and Allen reviewed the existing evaluation tool. Steve would like to revise the evaluation tool to make it easier for users to understand and respond. Allen noted that he likes the 3 open-ended questions that are available at the end. The goal of this tool is to ensure that we’re holding each other accountable and ensuring that we’re doing the best we can based on the things we should be doing.
 - c. Board update at State of School meeting – Steve told the SAC that he would present some information about the Board including: Despite the recent changes to the administration, the focus of the Board is to provide stability and consistency through this transition year. We’re trying to stabilize and normalize and support administration and teachers to make this as seamless as possible for the kids.
- 6) Adjourn: *Steve entertained a motion to adjourn the meeting of the Compass Board of Directors at 7:28pm noting the next meeting will be Tues, December 4th at the Wheat Ridge Campus. So moved by Allen. Seconded by Jen. No discussion. Approved unanimously.*

7:28

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Next Meeting:

Next meeting December 4, 2018 at the Wheat Ridge Campus

Parking Lot:

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ATTACHMENTS:

Amy Fleig – SpED

September 25th, 2018 6:00 p.m.

- Celebrations
 - Amy Fleig able to be in environments to observe and support teachers in this newly-created role as accommodations coach and supporting with MTSS
 - Our priorities and projects are aligned with district focuses from today's district assessment accommodations training
 - Identifying levels of support and interventions and how it identifies with Montessori environments at varying levels
 - Working on assessing fit and documentation of accommodations
 - Making changes to plans based on feedback from children and staff
 - New MTSS format up and running at Golden
 - Getting more staff into classrooms for observations
 - Admin/MTSS/SPED group meeting on a regular basis to problem solve and continue to reflect/keep lines of communication open
 - Yay Julie from Farm and Willa from CH as being consistent representatives at MTSS meetings!
 - Interventionist support
 - Erin Mudd for reading in lower elementary
 - Parker Earnest supporting with math at the Farm and high school levels
 - Bought school-wide license for Moby Max (like Lexia for math; more targeted and easy to use than Khan Academy); designed K-8
 - 2 years for the price of 1
 - Diagnostic and remedial tool
- Staff Trainings
 - On-going Jeffco District SPED in the 21st century (impact of disability, accommodations, assessing present levels of access, aligning interventions with general ed) once per month
 - District assessment accommodations training today attended by a cross-campus group today (10/13)
 - Sarah Ward "Get Ready, Do, Done" executive functioning training will be attended by Amy Fleig, Sharol Pyle, and Sue Coffey
 - PBIS (Positive Behavioral Intervention Support) MTSS training mid November that Chase and Amy F are attending

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