

Compass Montessori Fast Facts

2019-20 School Year

What Are My Responsibilities as a Compass Parent?:

Tuition- Preschool tuition payments are due on the 1st of each month, beginning with August 1, 2019, and payments are considered late after the 10th of each month. A late fee will be assessed for each day after the 10th. Online payments can be made through your Jeffco Connect account. Payments by check may be dropped off in the black mailbox outside the front office or mailed to 4111 Salvia Street Golden Co, 80033. Credit card payments may be paid in the office, or over the phone, or as stated above online via Jeffco Connect.

Volunteer Hours - Due to the limited financial resources available to charter schools and to promote a sense of community, we rely heavily on parent and family assistance to keep the school running. Families of enrolled students are encouraged to complete 50 hours of community service per academic year. Assistance will be needed for a variety of school activities.

Discuss classroom community service opportunities with your student's teacher and school-wide opportunities with the office staff. These could include building classroom fixtures, helping teachers prepare materials, assisting in the office or a classroom, maintaining the playground, serving on the Board of Directors, participating in a fundraising event, or many other activities.

A child's enrollment is not contingent on these requests, but they greatly benefit the school.

Maintain Current Contact Information in Jeffco Connect - Each family is responsible for entering and maintaining their current contact information in Jeffco Connect. This includes current email addresses and phone numbers for each parent/guardian. This is mandatory per Jeffco Schools. <https://jeffcoconnect.jeffco.k12.co.us/>

Please be sure the Jeffco Connect emails aren't getting caught in your *spam* filters.

Also please review your Jeffco Connect account under the notifications tab and ensure that you have checked the appropriate boxes to receive both phone and email correspondence from Compass.

Handbook - Review the 2019-20 Compass Montessori Parent/Student Handbook and the current Jefferson County Schools Student/Family Handbook (Formerly Conduct Code). Students are also required to read and/or be familiar with this information (age determinate). Links to both these publications are available from the main Compass website:

www.compassmontessori.org

Classroom Placement - Your child's classroom placement is something that is given great consideration. When a student transitions between levels, placements are determined by the outgoing and incoming teachers and axillary teaching specialists that work with the children. The teachers take many factors into account so that our classrooms are balanced by gender, grade, learning styles, and social dynamics. Our staff works very hard to find the best classroom placement for each child. **We do not accept classroom requests.**

***Siblings** - Sibling placements (including multiples) in the same classroom will be addressed on a case by case basis and placement will be reviewed annually.

What Do I Do When?:

My student is ill or will be absent/tardy - call the attendance line for your student's campus and report the absence, tardy, or illness. If your child is ill, please include the extent of their illness on the message. If parents/guardians do not call the attendance line when their child will be out, the incident will be reported through Jeffco schools as unexcused and may result in additional actions. **Golden attendance: 303-982-6732**

I need to pick my student up early - sign your child out on the attendance computer located at the front office. Front office personnel will call the classroom for your child to come to the office once you arrive. Parents are **not permitted** to walk themselves to classrooms to collect their children.

Someone other than myself (child's parent or guardian) will be picking my child up from school - provide written notification to the front office prior to the event. Please include the name and relationship of the designated pick-up person, duration of pick up approval and a signed statement authorizing this event. The approved person will be asked for photo identification (drivers license) upon arrival to pick up your child.

Where Do I Find?:

School Calendar Information - The overall Compass calendar, for both campuses, is listed on the front page of the website:

<https://sites.google.com/a/compassmontessorievents.com/compass-main/home>

This information is updated regularly. Please get in the habit of checking for new information on a weekly basis. Individual classrooms and levels will send specific scheduling information to families as needed.

Flyer Connect- All school communication goes through this app. You can download this app on your phone through the app store.

Hot Lunch Program - Hot lunch service begins **Tuesday, September 3rd, 2019**. Orders must be in by the cutoff date specified in the WAG/MAG or on the school's website. More information can be found on our website (<http://www.compassmontessori.org>), under the Quick Links tab.

How Do I Contact?:

My Student's Teacher - A listing of names and email addresses for all Compass staff is available on our website under the "compass staff" tab.

The Compass Board of Directors - the Board also has its own page on the Compass website with contact information listed. Board meetings are generally held on the fourth Tuesday of every month and are open to all members of the community. Please check the school calendar for any modifications due to holidays, etc.

PTSA - The PTSA also has its own page on the website which includes contact information and meeting schedules.

CMEF - CMEF (Compass Montessori Education Foundation) - The CMEF has its own website and the link to that can be found on our website.

Childcare Options:

Before care - **Our Golden campus partners with Kids SmART. Please go to Kids SmART website to find out more information about their program. Their website is www.kids-smart.com.*

Aftercare - **Our Golden campus partners with Kids SmART. Please go to Kids SmART website to find out more information about their program. Their website is www.kids-smart.com.*

Childcare on Days off - No childcare options are available through Compass on non-school contact days (Early release (half days). Compass has worked to align our calendar more closely with other Jeffco schools for the 2019-20 calendar in order to allow parents more child care options through local recreation districts, etc.